

TYPE: Policy
SUBJECT: Public Information REFERENCE: LWP03
DATE: 15 th February 2021
LAST REVIEWED: 18th March 2025
APPROVED BY: The Board of Directors
<p>Learning Works publishes on its website, prospectuses and other media information aimed at allowing prospective applicants to make informed choices in terms of the knowledge, skills and competences they are expected to acquire on successful completion of their course. This information includes:</p> <p>1. General Information about Learning Works' on:</p> <ul style="list-style-type: none"> ● facilities; ● location; ● contact details; ● accreditation; ● the academic team. <p>2. Course information indicating:</p> <ul style="list-style-type: none"> ● course title; ● EQF/MQF Level; ECTS/ECVET learning credits; ● course code; ● content, aims and objectives; <p>3. Course Rationale and other information:</p> <ul style="list-style-type: none"> ● learning and teaching outcomes; ● teaching methods; ● assessment procedures including pass mark for each course;

- admission and selection criteria;
- procedures for progression from one MQF level to the next are clearly presented on the Institution's website where applicable;
- opportunities for further study and career progression;
- suspension and termination criteria;
- certification and qualification award.

All the above information is reviewed:

- upon the introduction of new courses;
- upon the amendment of course details/information;
- annually.

Policies and procedures are published on the website which is maintained and updated by the Student Recruitment and Marketing Executive.

Charlo Bonnici
CEO