

TYPE: Policy	
SUBJECT: Public Information	REFERENCE: LWP18
DATE: 15 th February 2021	
LAST REVIEWED: 10 th November, 2021	
APPROVED BY: The Board of Directors	
<p>Learning Works publishes on its website, prospectuses and other media information aimed at allowing prospective applicants to make informed choices in terms of the knowledge, skills and competences they are expected to acquire on successful completion of their course. This information includes:</p> <p>1. General Information about Learning Works' on:</p> <ul style="list-style-type: none"> • facilities ; • location; • contact details; • accreditation; • the academic team. <p>2. Course information indicating: course title:</p> <ul style="list-style-type: none"> • EQF/MQF Level; ECTS/ECVET learning credits; • course code; • content, aims and objectives; <p>3. Course Rationale:</p> <ul style="list-style-type: none"> • learning and teaching outcomes; • teaching methods; • assessment procedures including pass mark for each course; 	

- selection criteria;
- procedures for progression from one MQF level to the next are clearly presented on the Institution's website where applicable;
- opportunities for further study and career progression.

3. All of the above information is review:

- upon the introduction of new courses;
- upon the amendment of course details/information;
- annually.

Policies and procedures are published on the website which is maintained and updated by the Executive Administrator.

Charlo Bonnici
CEO