

TYPE: Policy	
SUBJECT: Public Information	REFERENCE: LWP18
DATE: 15 <sup>th</sup> February, 2021	
LAST REVIEWED:	
APPROVED BY: Board of Directors	
<ul style="list-style-type: none"> <li>a. Learning Works publishes on its website, prospectuses and various other media the following information:</li> <li>b. General Information about Learning Works <ul style="list-style-type: none"> <li>1. Facilities</li> <li>2. Location</li> <li>3. Contact details</li> <li>4. Accreditation</li> <li>5. Academic Team</li> </ul> </li> <li>c. Course information <ul style="list-style-type: none"> <li>1. Course Title</li> <li>2. EQF/MQF Level</li> <li>3. ECTS/ECVET Learning Credits</li> <li>4. Course Code</li> <li>5. Course Rationale</li> <li>6. Learning outcomes</li> <li>7. Teaching methods</li> <li>8. Assessment procedures including pass mark for each course</li> <li>9. Entry Requirements</li> <li>10. Opportunities for further study and Career Progression</li> <li>11.</li> </ul> </li> <li>d. All of the above information is reviewed: <ul style="list-style-type: none"> <li>1. Annually</li> </ul> </li> </ul>	

2. Upon the introduction of new courses
3. Upon the amendment of course details/information

The Executive Administrator is responsible for the maintenance and updating of information on the website.

Charlo Bonnici  
CEO