



**Caremalta Academy**  
**IVQ Diploma in Health Care &**  
**IVQ Specialised Diploma in Health Care**  
**Registration Form**



**Personal Information**

Surname: \_\_\_\_\_  
*(as per ID Card or Passport)*

Name: \_\_\_\_\_  
*(as per ID Card or Passport)*

Gender:  Male  Female

Date of Birth: \_\_\_\_\_  
*(DD MM YYYY)*

Nationality: \_\_\_\_\_  
*(in case of dual citizenship, please write both)*

ID Card (or Passport) No: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
*(copy of ID card or Passport required)*

Email Address: \_\_\_\_\_ Home Telephone No: \_\_\_\_\_

House Name or No: \_\_\_\_\_

Street: \_\_\_\_\_

Town/City: \_\_\_\_\_ Post Code: \_\_\_\_\_

Country: \_\_\_\_\_

Current Employer: \_\_\_\_\_  
*(write N/A if currently unemployed)*

Type of Employment:  Full-time  Part-time  Other \_\_\_\_\_  
*(please specify)*

Normal Working Hours: \_\_\_\_\_

*Please attach a  
passport-size  
photograph  
here*

**Emergency Contact Information**

Name & Surname: \_\_\_\_\_ Relation to participant: \_\_\_\_\_

Contact Telephone/Mobile No: \_\_\_\_\_

## Programme

Please select one:

Title	Registration Fee	Tuition Fee
<input type="checkbox"/> City & Guilds - IVQ Diploma in Healthcare (8629-01)	€30	€620
<input type="checkbox"/> City & Guilds - IVQ Specialised Diploma in Healthcare (8629-02)	€30	€520
<input type="checkbox"/> City & Guilds - IVQ Diploma in Healthcare (8629-01) & IVQ Specialised Diploma in Healthcare (8629-02)	€30	€1140

## Terms and Conditions

- A Registration Fee of €30 and the full payment of the chosen course must be settled upon registration. A place in the course will only be guaranteed once the registration fee and full payment have been settled.
- The Registration Fee and down payment are not refundable.
- A charge of €50 is applicable for candidates who change group.
- Caremalta Academy reserves the right to change the contents of the programmes according to the needs and circumstances. The academy also reserves the right to cancel courses if there are insufficient applications. In such cases, the participants will be entitled for a full refund of both the Registration Fee and the down payment.
- No change in fees is applicable and no refund will be given to applicants who withdraw or are asked to withdraw by Caremalta Academy during the duration of the course.
- Students missing 20% or more of the City and Guilds lectures will not be awarded the certificate and no refund of the fees is due.
- The IVQ Specialist Diploma in Health Care will be awarded to candidates who successfully complete all the units in the Diploma. A Certificate of Unit Credit (CUC) will be awarded for successful completion of each individual unit.
- All City and Guilds participants will be offered the opportunity to carry out not less than 60 hours of practical placement work at one of Caremalta's homes. Students who carry out this practical placement practice will be awarded a certificate confirming the hours of experience. Relevant fees and details will be forwarded to interested applicants.
- Unless otherwise stated, all lectures will be held at the Training and Development Centre, The Landmark, Triq L-Iljun, Hal Qormi, 2<sup>nd</sup> Floor, Room 5.
- Caremalta Academy will process all personal information in accordance with the Data Protection Act.

## Documents to be presented with this Registration Form

- |  |   |
|--|---|
| • Copy of the applicant's ID Card (both sides) or Passport | • A copy of a recent Police conduct                 |
| • Passport-sized photograph                                | • Presentation of a valid VISA (Foreigner students) |

## Declaration

I confirm that the information entered is correct and accept the Terms and Conditions incorporated in this Registration Form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date of Registration

## For Office Use Only